



# COMMUNITY SERVICES PROGRAM

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The CDC wishes to extend support to non-profit organizations within the City of Cuero. For the FY 2019-2020 (Oct 1, 2019 – Sept 30, 2020) the maximum grant amount per applicant is the lesser of \$10,000 or 50% of the total project cost.

This is a cost reimbursement program.

Applications have to be complete and signed off by CDC staff five (5) days before the Board of Directors' monthly meeting.

Applicant		Mailing Address	
Phone Number	Email	Fax Number	

Brief Description of Project

How long has organization been in existence? \_\_\_\_\_

Total cost of proposed project: \$ \_\_\_\_\_  
(No contingencies are allowed)

Amount of grant requested: \$ \_\_\_\_\_  
(Up to 50% of Total Cost above – not to exceed \$10,000)

Time Frame (length of project – beginning/ending month \_\_\_\_\_)

Required Attachments
<ul style="list-style-type: none"> <li>• Detailed description of project &amp; expected results (Up to one page)</li> <li>• List of improvements</li> <li>• Bids from contractors/suppliers you intend to utilize</li> <li>• Map of project location</li> </ul>

**Upon/At Approval**

- Completion of Performance Agreement
- Exhibit B – Condition of Receipt of Public Subsidies/Agreement Regarding Repayment of Interest

**Before Reimbursement**

- All work shall be complete
- Statement from Contractors that work is complete
- Copies of cancelled checks/credit card receipts/ACH
- Completed W-9 Form
- Completed Conflict of Interest Form

Please understand that the submission of a completed application is no assurance of project funding. The Board reserves the right to negotiate with successful applications. All decisions of the CDC Board are final.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property owner signature (if different from applicant)

\_\_\_\_\_  
Date

\_\_\_\_\_  
CDC Receipt of completed application

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by CDC Board of Directors

\_\_\_\_\_  
Date

\*Note – Successful applicants shall provide notice that partial funding for this project was provided by a grant from the Cuero Development Corporation.

A picture of the check presentation in the local newspaper and social media is a requirement for participation.